



**CTM Board Meeting Minutes
February 4, 2019
Clifton Recreation Center**

Present: Peter Block, Pat Borders, Joe Brunner, Brian Duffy, Buddy Goose, Brad Hawse, Rama Kasturi, Seth Maney, Kevin Marsh, Malcolm Montgomery, Joyce Rich, Peggy Spohr

Absent: Christine Celsor, Vince Metzger

A quorum is present. Meeting called to order at 7:02 pm by President Hawse.

I. Resignation

President Hawse noted that Trustee Gina Marsh resigned from the Board due to time demands, and thanked her for her service.

II. Neighborhood Reports

A. Police Report

There was no police report this week.

Link to STARS report - <https://cpdmobile.cincinnati-oh.gov/Neighborhoods/Reports/D5/Clifton.pdf>

There is also now a new online crime stats report for Clifton (and other neighborhoods). Link to the Clifton report showing data as of end of August - https://public.tableau.com/shared/QPFHCRSCY?:display_count=yes

Community Liaison Police Officer Hageman can be reached at 513.569.8527; email is nicholas.hageman@cincinnati-oh.gov. See the Clifton Community website for other police contact info on the Public Safety page.

B. Fire Report

Fireman Caswell (sp?) reported on recent trends in fire risks. Winter is the peak time for structure fires, which often result from efforts to heat homes such portable space heaters and fireplaces. The Fire Department recommends having your fireplace inspected before use, using a gate or screen in front of the fireplace, using space heaters with auto-shutoff options, and maintaining a 3 foot radius between any heat source and flammable materials. If you need help heating your home, contact the Fire Department, the Building Department, or Duke Energy for advice and assistance.

Fireman Caswell also recommended signing up for Smart 911 (www.smart911.com). Smart 911 can provide first responders and 911 dispatchers with important information that can help them better assist you in an emergency. It can be especially helpful for non-English speakers.

Captain Ron Wilson is the leader of Engine Co. 34. He can be reached at (513) 352-2334; or visit the fire station on Ludlow Avenue.

C. Library Report

Clifton Branch Manager Lisa Hamrick reported on recent events at the Library. The Library was open during the recent extreme cold weather, and the Library staff appreciates the community turnout. The Library's website is being updated with new services available, and information about additional services will be added soon.

Information about the Clifton Branch, including links to various events & classes can be found online at <http://www.cincinnati.library.org/branches/clifton.html>

D. Recreation Center

Center Coordinator Tom Reese reported on recent events at the Rec Center. The Rec Center was also open during cold weather and served as a warming center for residents in need. An upcoming program, Lights Camera Teens, will teach students about the basics of film making. If 10 or more student films are made, the Rec Center hopes to be able to hold a film festival at the Esquire. Anyone interested should contact Rec Center. The Rec Center is open to requests for new programs and welcomes your suggestions.

The online Rec Center Calendar is at <http://cincyrec.org/search/basicprogram.aspx?k=Clifton%2BRecreation%2BCenter#results>

E. CCAC

Trustee Montgomery provided a review of upcoming events at the CCAC. Spring class offerings will be posted soon on the CCAC's website. Season 11 of Wednesdays in the Woods starts May 29th, and the CCAC is seeking sponsorships for the kids' art spaces, staffing, and other opportunities.

The online CCAC Events Calendar is at <https://www.cliftonculturalarts.org/events/event-calendar/>

F. CBPA

Vice President Borders reported that the CBPA recently held its elections and elected a new board. He is continuing as President of the CBPA. The remainder of the CBPA board is Anna Ferguson (Vice President), Shelly Watson (Treasurer), and Mike Anagnostou (Secretary).

G. Clifton Market

Tom Lohre reported on recent events at Clifton Market. There was a recent issue with the Market's health permit that caused the City to improperly close the Market for a couple hours. Mr. Singh intends to seek damages from the city as a result of the closure. The

Market is still trying to negotiate with its lienholders and lenders to complete the sale to Mr. Singh.

H. Preserve Burnet Woods

Cynthia Duval reported on recent and upcoming events at Burnet Woods. In addition to the regularly scheduled botany, bird, and meditation walks, there will be a nature walk coupled with a writing workshop. Additionally, a running group will begin meeting at 6:15 am Tuesday mornings at the trailside center. Ms. Duval noted that Preserve Burnet Woods had not yet seen any plans regarding the Camping and Education Foundation's proposed construction/renovation, and thus Preserve Burnet Woods currently had no position on the issue.

III. NBDIP Application Status

Vice President Rich provided an update on the status of CTM's Neighborhood Business Development Improvement Program Application. The application is due March 1st. Vice President Rich suggests applying for gateways for the Clifton business district, a major and 3 small ("totem") gateways. Last year's application was limited to just the plans for the gateways and was denied, this year Vice President Rich suggested going for a major grant. Discussion ensued concerning the application process and focus. Treasurer Goose and Vice President Borders endorsed the gateways concept.

IV. Membership Committee Report

Trustee Marsh reported on the Membership Committee's kickoff meeting to revise its goals and objectives. Trustee Marsh moved to adopt the Membership Committee's 2019 Goals and Priorities. Treasurer Goose seconded the motion. Discussion ensued concerning how the revised Goals and Priorities differ from past goals. Following discussion, a vote was taken. The motion passed unanimously. A copy of the Membership Committee's 2019 Goals and Priorities is attached.

Treasurer Goose clarified that CTM memberships expire on December 31st each year, regardless of when dues were paid. Membership dues are currently owing for 2019. Life memberships are also available.

V. Bylaws Committee Update

Trustee Montgomery reported on the Bylaws Committee's recent work revising and amending the Bylaws. He expressed his thanks to Trustee Marsh for editing, and to Michelle Murphy for her significant volunteer hours. A final version of the Bylaws as recently amended should be posted soon.

Trustee Montgomery also noted contributions from three other individuals: 1) Derek Tucker of Taft Stettinius & Hollister; 2) Howard Tolley, Prof. Emeritus of Political Science; and 3) ProBono Legal Services of Ohio. Trustee Montgomery moved to adopt resolutions thanking Mr. Tucker, Professor Tolley, and ProBono Legal Services for their assistance. Treasurer Goose seconded the motion. Discussion ensued reiterating CTM's thanks for these

volunteer contributions. Following discussion, a vote was taken. The motions passed unanimously. Copies of the resolutions are attached.

VI. Executive Committee Responsibilities Standing Rule

Trustee Montgomery reported that the Bylaws Committee's review of the proposed Executive Committee Responsibilities Standing Review has been delayed. Trustee Montgomery moved to postpone the Bylaws Committee's report until the March Board meeting. Trustee Marsh seconded the motion. The motion passed unanimously.

VII. Signature Requirements

Treasurer Goose reported that President Hawse, Secretary Brunner, and he met at United Fidelity and changed the signatories on CTM's accounts, including the CDs. The signatories are President Hawse and Treasurer Goose.

VIII. Revisions to Agenda Structure

President Hawse discussed potential changes to the structure of CTM's monthly meeting agenda. President Hawse suggests including more community engagement sessions in regular business meetings, every month or every other month, as needed. He proposed putting together a community survey to find out which topics the community wants CTM to focus on. He also asked if CTM's committees have a topic that would gain from a focused effort to get people to the meeting for discussion.

Discussion ensued among the trustees and the community members in attendance concerning methods and topics to increase community engagement, including:

- soliciting community feedback when CTM distributes funds, such as from the golf outing;
- having one meeting per year be at an offsite location with food provided;
- moving the community input portion of the agenda to the beginning of the meeting;
- having flexibility in the time limits on community speakers;
- better publicity for community residents' ability to request time on the monthly meeting agenda;
- providing opportunity for community input and discussion before the Board discusses and votes on matters; and
- trying to get city administration representatives to attend meetings to hear directly from community members on important topics, such as pedestrian safety.

Following discussion, President Hawse stated that the Executive Committee will review the comments and propose revisions for the Board's consideration.

IX. Citizens' Academy/ECAT Update

Treasurer Goose discussed the January meeting of the Engage Cincinnati Action Team, a group of people from different communities that sit down with Budget, Planning, and other City departments to voice neighborhood concerns and get City feedback. In the past the City has developed guides for how to work with various City departments, for example how to get a building permit. The City called it the Citizen's Academy but the concept didn't get much traction, in part because of its branding. During the January meeting ECAT got the City to redo that effort and try to improve the program. Treasurer Goose estimates that in the next couple months we should start seeing materials from the City, and he will circulate them when available.

X. Trustee Quarterly Meetings

President Hawse noted he will send an internal communication to the Board concerning this topic.

XI. IIN Quarterly Meeting

Trustee Montgomery reported that Invest In Neighborhoods is having a meeting with the City Manager, and proposed that CTM identify its top three (3) priorities to discuss with the City Manager at the meeting.

Discussion ensued among the trustees and the community members in attendance regarding Clifton and CTM priorities and how to present the issue to the City Manager. Trustee Marsh noted that Clifton and CTM have many priorities, and that the list developed should not be presented as an exclusive list. Following discussion, Trustee Montgomery moved for a resolution authorizing CTM representatives at the IIN meeting with the City Manager to present the following three, non-exclusive neighborhood priorities:

1. an updated community plan;
2. pedestrian safety; and
3. the gateway project for the business district.

Trustee Maney seconded the motion. The motion passed unanimously.

XII. Annual Interest Grant and NSP Status

Treasurer Goose noted that the AIG application has been submitted. The grant amount will be \$782. The NSP application will be submitted soon.

XIII. Treasurer's Report

Treasurer Goose reported on the CTM balance sheet. CTM has total assets/reserves of \$92,392.05 with no outstanding liabilities. Income and expenses for the month were \$8,404.50 and \$390.68, respectively. Income and expenses were as expected. Chronicle income in January was much better than previous months and is in line with the 2019 budget. The NSP grant money on the sheet is actually the 2018 grant, so there will be another NSP grant this year.

Trustee Marsh moved to accept the Treasurer's report. Vice President Borders seconded the motion. The motion passed with one abstention (Goose). The Treasurer's Report is included as an attachment. Treasurer Goose noted that small details may change when bank statements come in, as sometimes CTM does not have the complete statements at the start of the month.

XIV. Committee Reports

Transportation/Public Safety

Trustee Marsh moved to accept the minutes of the December 14, 2018 meeting with DOTE. Secretary Brunner seconded the motion. The motion passed with one abstention (Montgomery).

Parks

Trustees Maney and Kasturi provided a report on recent developments concerning Burnet Woods. The Park Board met with various Burnet Woods stakeholders on January 23d and developed a preliminary capital improvement list. The draft list from the Park Board is attached. Other parks have dedicated working groups or advisory councils, and this could be the start of a similar organization for Burnet Woods. Future meetings will focus on fundraising efforts and refinements to the capital improvement list.

Discussion ensued among the trustees and the community members in attendance concerning the fundraising options available and the purpose of the capital campaign. Trustee Kasturi noted there are two fundraising options: the traditional Burnet Woods restricted fund within the Cincinnati Parks Foundation that is open to donations of any amount, and a new special restricted fund called the Stewards of Burnet Woods that is open to donations of \$5,000 and up and that will focus on large-scale capital improvements and accessory structures. Trustees Maney and Kasturi stressed the need for continued community involvement, and encouraged everyone to attend meetings and voice their opinions.

Housing and Zoning

Trustee Montgomery reported on complaints received concerning the air handling unit/mini compressor placed outside the NW corner of CANS. The Housing and Zoning Committee is working with the Rawson Farm HOA and CPS to obtain the sound specifications for the unit and evaluate whether any noise ordinances are implicated.

Trustee Montgomery also noted that CTM has received notice of proposals to install small cellular towers/facilities at various locations in Clifton, including on Ludlow, Clifton,

and Vine streets. City regulations concerning such towers appear to be in flux, and the Housing and Zoning Committee is trying to get involved in those discussions.

Support the CCAC

Trustee Montgomery provided an update on discussions with Gaslight Properties regarding the Howell Avenue development and its suitability as a location for CCAC. Gaslight Properties stated that it made efforts to make space for CCAC, but ultimately understood why they did not meet CCAC's needs. Trustee Montgomery reported that Gaslight Properties does not fault CCAC.

Clifton Plaza Lighting

Trustee Montgomery reported that the lights are completely installed and operational. The design intent is to not have them be noticeable all the time, and the lights are designed to come on when there is something on the stage. Trustee Montgomery noted that CTM has an outstanding balance to Green City Ecoservices for its installation work, and moved for a resolution authorizing the provision of \$1,189 worth of in-kind services to Green City Ecoservices. Treasurer Goose seconded the motion. The motion passed unanimously.

XV. January 7 Meeting Minutes

Secretary Brunner moved to adopt the minutes of the January 7, 2019 Board Meeting. Trustee Maney seconded the motion. The motion passed unanimously.

XVI. Trustee Announcements

Trustee Marsh thanked the Rawson Woods tree planting volunteers, who worked in the rain and achieved a great result.

Trustee Montgomery thanked Michelle Murphy for her work on the Bylaws revisions.

Trustee Duffy reported that the Website/Social Media Committee will begin meeting soon, and that anyone interested should contact him.

Trustee Duffy asked how to address the vacancy created by former Trustee Gina Marsh's resignation. Trustee Kevin Marsh noted that the Bylaws provide that the Board can appoint someone to fill out this year. President Hawse asked everyone to think of people to suggest and he will report to the Board.

XVII. Community Questions and Concerns

John Osterman noted that form-based zoning regulations are being adopted by other neighborhoods, and suggested that form-based codes be a part of any update to the Clifton community plan discussed with the City Manager at the IIN meeting.

Cynthia Duval suggested having a CTM membership table at Clifton Market to try and increase membership numbers. Regarding the \$1,189 in-kind payments to Green City Ecoservices, she suggested giving them a place for advertising on the board at the Plaza?

Tom Lohre noted that due to time constraints the Spring Edition of the Chronicle will not include a CTM membership coupon, but that including it will be a top priority for future editions. Trustee Block asked if an insert is possible, but it does not appear that it is. Trustee Duffy asks how many memberships we get from such inserts in the Chronicle, and the consensus was that the inserts do help drive membership numbers. Trustee Montgomery thanked Tom for his work on the Chronicle.

XVIII. Adjournment/Next Meeting

The meeting was adjourned at 8:54 p.m. The next scheduled CTM meeting is at 7 p.m., Monday March 4, 2019 at the Clifton Recreation Center.

Respectfully submitted by Joe Brunner, CTM Secretary.



CTM Membership Committee

2019 Goals and Priorities

2019 goal – increase members.

Priorities

- Hold 2 membership drives: Spring and Fall
- Methods of seeking potential members
 - Email
 - Phone banking / text banking
 - Social media
 - Limited postal mailings to keep costs down
 - At all CTM meetings and CTM events
 - At selected events at Clifton Plaza (Committee decides).
 - Something in every printed Clifton Chronicle
 - Any other idea that is determined.
- Explore membership discounts at merchants in Clifton Business District
- Revisit Zoo pass incentive program.
- Explore online membership verification with Social Media/Website Committee
- Ensure all members are automatically included to the CTM email list and Clifton Chronicle mailing list.

MOTION 1

Clifton Town Meeting (CTM) wishes to express its appreciation to Derek Tucker, JD, of Taft Stettinius & Hollister LLP, for providing legal advice pro bono to our Bylaws Committee. His help was essential for CTM to succeed in its mission to revise the organization's Bylaws and create standing rules in the four critical areas of Conflict of Interest, Nominations and Elections, Electronic Meetings, and Financial Procedures and Records Retention. Mr. Tucker's knowledge of the law and ability to explain its implications for our community council was essential to successfully achieving our goal.

As the Trustees for the council, we also believe it is essential to engage our neighborhood residents in our all our activities. Mr. Tucker helped us include more of our members in the revision process by coming to many evening meetings in Clifton. This enabled all our committee members, most of whom work during the day, to participate fully in the revision process.

As a token of our appreciation, we present Derek Tucker with the CTM Bylaws and Standing Rules made possible by his assistance, along with a hardbound copy of Robert's Rules of Order, latest edition, which is the bedrock Parliamentary Authority of Clifton Town Meeting.

Brad Hawse
President

Malcolm Montgomery
Chair
Bylaws Committee

February 5,2019

Send to:

Derek Tucker / Attorney
Taft Stettinius & Hollister LLP
425 Walnut Street, Suite 1800
Cincinnati, Ohio 45202-3957
Tel: 513.381.2838 • Fax: 513.381.0205
Direct: 513.827.3875
www.taftlaw.com / dtucker@taftlaw.com

=====

MOTION 2

Clifton Town Meeting (CTM) wishes to express its appreciation to Howard Tolley, JD, Prof. Emeritus Political Science, University of Cincinnati, for providing invaluable guidance to our Bylaws Committee. His help was essential for CTM to succeed in its mission to revise the organization's Bylaws and create standing rules in the four critical areas of Conflict of Interest, Nominations and Elections, Electronic Meetings, and Financial Procedures and Records Retention. Prof. Tolley's knowledge of bylaws and experience with nonprofit organizations, and his ability to identify the core and essence of complex issues were an invaluable contribution to the successful revision of the key governance documents for CTM.

As a token of our appreciation, we present Howard Tolley with the CTM Bylaws and Standing Rules made possible by his assistance, along with a hardbound copy of Robert's Rules of Order, latest edition, which is the bedrock Parliamentary Authority of Clifton Town Meeting.

Brad Hawse
President

Malcolm Montgomery
Chair
Bylaws Committee

February 5, 2019

Send to:

Howard Tolley

3900 North Cliff Lane
Cincinnati OH 45220

2770 West Daffodil Place
Tucson, AZ 85745

tolleyhb@ucmail.uc.edu
408 348-1181

=====

MOTION 3

Clifton Town Meeting (CTM) wishes to express its appreciation to Pro Bono Partnership of Ohio for arranging legal services by Derek Tucker of Taft Stettinius & Hollister LLP to Clifton Town Meeting for the purpose of revising its Bylaws and creating standing rules in the four critical areas of Conflict of Interest, Nominations and Elections, Electronic Meetings, and Financial Procedures and Records Retention. Mr. Tucker's knowledge of the law and ability to explain its implications for our community council was essential to successfully achieving our goal.

Brad Hawse
President

Malcolm Montgomery
Chair
Bylaws Committee

February 5, 2019

Send to:

Pro Bono Partnership of Ohio
Attention: Erin Childs
255 E. Fifth St., Suite 1900
Cincinnati OH 45202

=====

Clifton Town Meeting

BALANCE SHEET

As of January 31, 2019

	JAN 2019		
	CURRENT	AS OF DEC 31, 2018 (PP)	% CHANGE
ASSETS			
Current Assets			
Bank Accounts			
Cash on Hand	300.00	300.00	0.00 %
Cert of Deposit 33	14,219.26	14,219.26	0.00 %
Cert of Deposit 91	38,844.68	38,844.68	0.00 %
Checking	27,486.49	18,663.97	47.27 %
CANS PTO	2,656.81	2,656.81	0.00 %
Total Checking	30,143.30	21,320.78	41.38 %
PayPal Bank	764.75	699.45	9.34 %
Prepaid Postage	120.06	120.06	0.00 %
Total Bank Accounts	\$84,392.05	\$75,504.23	11.77 %
Other Current Assets			
Clifton Market Loan	7,800.00	7,800.00	0.00 %
Prepaid Expenditures	0.00	0.00	
Uncategorized Asset	200.00	200.00	0.00 %
Undeposited Funds	0.00	874.00	-100.00 %
Total Other Current Assets	\$8,000.00	\$8,874.00	-9.85 %
Total Current Assets	\$92,392.05	\$84,378.23	9.50 %
TOTAL ASSETS	\$92,392.05	\$84,378.23	9.50 %
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Credit Cards			
Reimbursements Owed	0.00	0.00	
Total Credit Cards	\$0.00	\$0.00	0.00%
Total Current Liabilities	\$0.00	\$0.00	0.00%
Total Liabilities	\$0.00	\$0.00	0.00%
Equity			
Opening Balance Equity	75,914.77	75,914.77	0.00 %
Retained Earnings	8,463.46	-11,533.82	173.38 %
Net Revenue	8,013.82	19,997.28	-59.93 %
Total Equity	\$92,392.05	\$84,378.23	9.50 %
TOTAL LIABILITIES AND EQUITY	\$92,392.05	\$84,378.23	9.50 %

Clifton Town Meeting

MONTHLY ACTIVITY

January 2019

	TOTAL	
	JAN 2019	DEC 2018 (PP)
Revenue		
Clifton Chronicle Income	1,362.50	610.00
Donations	100.00	186.00
Grants		
Neighborhood Support Program	6,800.00	
Total Grants	6,800.00	
Interest		155.32
Memberships	142.00	1,034.00
Total Revenue	\$8,404.50	\$1,985.32
GROSS PROFIT	\$8,404.50	\$1,985.32
Expenditures		
Administrative Expenses	350.00	64.20
Event Expenses		
Holidays on Ludlow Expenses		1,182.25
Lantern Walk Expenses	37.98	
Total Event Expenses	37.98	1,182.25
Special Projects		
Clifton Plaza Lights		2,800.00
Total Special Projects		2,800.00
Transaction Fees		
PayPal Fees	2.70	16.67
Total Transaction Fees	2.70	16.67
Total Expenditures	\$390.68	\$4,063.12
NET OPERATING REVENUE	\$8,013.82	\$ -2,077.80
NET REVENUE	\$8,013.82	\$ -2,077.80

Clifton Town Meeting

BUDGET VS. ACTUALS: 2019 BUDGET - FY19 P&L

January - December 2019

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
Clifton Chronicle Income	1,362.50	11,000.00	-9,637.50	12.39 %
Donations	100.00	2,000.00	-1,900.00	5.00 %
Event Income				
CliftonFest Income		300.00	-300.00	
Golf Outing Income		7,500.00	-7,500.00	
Golf Outing Sponsorship		9,000.00	-9,000.00	
Holidays on Ludlow Sponsorship		1,000.00	-1,000.00	
Lantern Walk Income		50.00	-50.00	
Lantern Walk Sponsorship		500.00	-500.00	
Memorial Day Income		1,000.00	-1,000.00	
Memorial Day Sponsorship		1,000.00	-1,000.00	
Total Event Income		20,350.00	-20,350.00	
Grants				
Annual Interest Grant		782.00	-782.00	
Neighborhood Support Program	6,800.00	6,085.00	715.00	111.75 %
Restricted Grants				
Keep Cincinnati Beautiful Grant		5,600.00	-5,600.00	
Total Restricted Grants		5,600.00	-5,600.00	
Total Grants	6,800.00	12,467.00	-5,667.00	54.54 %
Interest		800.00	-800.00	
Memberships	156.00	4,000.00	-3,844.00	3.90 %
Sponsorships				
Website Sponsorship		500.00	-500.00	
Total Sponsorships		500.00	-500.00	
Total Revenue	\$8,418.50	\$51,117.00	\$ -42,698.50	16.47 %
GROSS PROFIT	\$8,418.50	\$51,117.00	\$ -42,698.50	16.47 %
Expenditures				
Total Expenditures			\$0.00	0.00%
NET OPERATING REVENUE	\$8,418.50	\$51,117.00	\$ -42,698.50	16.47 %
NET REVENUE	\$8,418.50	\$51,117.00	\$ -42,698.50	16.47 %

CTM Transportation Committee and City of Cincinnati Department of Transportation and Engineering Meeting – Quarterly Meeting December 2018

Cincinnati City Hall, Room 410
Friday, 14-Dec-2018, 10 AM

Attendees: Dennis Lechlak (DOTE), Martha Kelly (DOTE), Melissa McVay (DOTE), Kevin Marsh (CTM), Mike Schur (CTM).

Prepared by: Mike Schur (CTM)

1. New Items
 - a. Location of crosswalk paddle on McAlpin across from Fairview-Clifton School
 - i. Limited space for vehicles to pass parked/stopped vehicles on south side of McAlpin in front of Fairview School. Can it be moved a few feet to the north so it is centered on double-yellow line near Clifton Ave?
 - ii. Update DOTE will evaluate placement along taper line.
2. Follow-up on items from last meeting
 - a. Update on Clifton's DOTE request for pedestrian safety improvements in the 2019 Capital Budget
 - i. Locations submitted for marked crosswalks are:
 1. Ludlow at Morrison
 2. Ludlow at Clifton Hills Ave
 3. Ludlow at Ormond
 - ii. Update DOTE still evaluating and will announce projects in Jan 2019.
 - b. Traffic Planning for McAlpin/Clifton/Wolper to accommodate new Clifton Area Neighborhood School
 - i. DOTE has been involved, has emailed CPS and reports no reply. DOTE will continue to engage CPS.
 - ii. Discuss engagement process with CPS
 - iii. Update: M. Kelly has received an email from CPS but there has been no formal planning to date.
 - c. Status of Central Parkway Bike Lanes
 - i. DOTE to provide update.
 - ii. Update: No further information available after announcement that grant application was not approved.
 - d. Crosswalk near DPCR (Central Parkway near Clifton Hills Ave)
 - i. Enhanced crosswalk with paddle installed, rapid flashing beacon crosswalk installed.
 - ii. Update: no further action needed.
 - e. Clifton Hills Ave barrier removal
 - i. Barrier was Removed
 - ii. Safety of pedestrians walking in roadway still a concern.
 - iii. Update: CTM will continue to monitor and explore solutions with DOTE

- f. DOTE agreed to explore designs of sidewalks in existing roadway space on Clifton Hills Ave and the effect on parking
 - i. No progress since M. Moore's retirement. Will continue to monitor and explore solutions
 - ii. No update
- g. Bicycle Infrastructure Plan Update
 - i. Next steps are with CTM
 - ii. Update: CTM Transportation committee will take up in early 2019
- h. Glenmary at Brookline Intersection Update - DOTE agreed to check on parking situation on Biddle and to explore shortening the lane taper on Glenmary east of Brookline to regain parking
 - i. DOTE to review lane taper and install radar sign to assess impact of changes on vehicular speeding
 - ii. Update from DOTE
 - iii. No update
- i. Glenmary at Clifton Intersection Update
 - i. Work postponed to 2019
 - ii. Update from DOTE
 - iii. Update: Still planned for 2019
- 3. Updates on projects and issues in and around Clifton
 - a. Zoo Festival of Lights traffic management
 - i. Update: Improvements made, situation appears to have improved.
 - b. Northside business district parking study
 - i. Study extended to continue to September 1, 2018
 - ii. Update from DOTE
 - iii. Update (post meeting): On Friday, Dec. 28, 2018 Council member P.G. Sittenfeld filed a motion calling on the DOTE to make the change permanent
 - c. West Fork Road
 - i. Any plans for to account for increase in bicycle traffic associated with Mt Airy MTB Trails (e.g., signs, pavement markings)?
 - ii. Not Discussed
- 4. Areas of continuous local concern
 - a. Traffic calming on McAlpin Ave
 - b. Traffic calming and pedestrian safety on Ludlow near and west of Whitfield
 - c. Clifton and Lafayette Intersection



PARKS

January, 2019

Draft Burnet Woods Improvement Staff Priorities

Based on the Burnet Woods master plan, the extensive feedback from the community this past year about desired improvements and park needs and Staff analysis, the following is an initial proposed capital improvement priority list for fundraising and community involvement:

- 1) **Trailside** – Renovation, restoration and expansion of the Trailside Nature Center will be accomplished by working with the Camping & Education Foundation (CEF). Exhibits will be enhanced, and program space will be expanded. The grounds outside Trailside as well as the former concession building next to the lake will also be renovated as part of the project. Working closely with CEF on the programming and design of the project will determine project costs and timeline.
- 2) **Invasive Species Removal** – A combination of continued volunteer efforts, staff work and contract work will be needed to appropriately remove invasive plant species. Mapping work began in November where staff met with community representatives to begin determining the acreage of invasive plants needing to be removed in each segment of the park. Once identified, a schedule and final budget can be created that determines a removal timeline as well as to what extent volunteer projects can reduce or eliminate costs. In addition, the plan should include ongoing work to ensure invasives do not return. The first quarter of 2019 is the completion goal for creation of the plan and estimated costs.
- 3) **Trails** – Park staff and its trail crew will set up trail walks with designated community representatives to determine specific trail needs and priorities. Based on this engagement exercise cost estimates and a trail improvement strategy will be finalized that likely involves volunteers working with Park staff. The first quarter of 2019 is the completion goal for creation of the plan and estimated costs.
- 4) **Accessibility** – Accessibility into and within the park is a priority. The proposed capital project would install new accessible picnic tables with accessible paths, and a new accessible pathway into the park from Clifton Avenue, improving visibility along the west edge of the park. Cost estimates for this work will be developed the 1st quarter of 2019.
- 5) **Lake Enhancement and Storm Water Management** – The storm water entering Burnet Woods overflows sewers and floods the valley area of the park. The Park Board is starting a project in collaboration with UC and MSD to handle the problem

incrementally, starting with bioswale development in the meadow area to cleanse and slow stormwater. The project will also determine lake and overflow needs as the first part of the long-term MSD project to replace the valley sewer. Initial costs are targeted to be developed the first half of 2019.

- 6) **Picnic Area Improvements** – A new nature playscape will replace the aging playground at the upper shelter along with enhancements to the picnic area. The valley picnic area will also be improved with new lighting and site work. Cost estimates for this work will be developed in the 1st quarter of 2019.

STEWARDS OF BURNET WOODS

A special restricted fund within the Cincinnati Parks Foundation to support *capital improvements* and accessory structures for Burnet Woods. Join us, as a Steward of Burnet Woods to restore the park back to its original glory.

Your membership provides a direct line of support to our beloved Burnet Woods and you'll receive a special invitation to four limited member-only events throughout the year. In addition to making a true impact with your gift, you'll also receive acknowledgment as a major donor to Cincinnati Parks, listed as a member of the Cincinnati Parks Foundation's Oak Society. You'll have the opportunity to engage with Board members, volunteers and other Park advocates throughout our City.

Why 100?

Phase 1 of the Stewards of Burnet Woods is a 5-year plan with four years of fundraising dollars going directly towards capital improvements of the park's structures with the fifth year's funds providing an endowment for the continued maintenance of these structures.

The 100-member financial model is imperative to raising significant funds in the shortest amount of time in order to make a drastic and meaningful improvement to Burnet Woods. The model also allows for the parks to budget and plan properly for each project.

\$5K | 100 MEMBERSHIPS
OFFERED IN 2019
DEADLINE MAY 30

ENJOY THESE EXCLUSIVE MEMBER EVENTS:

SPRING | EN PLEIN WATERCOLOR PAINTING CLASS & GARDEN LUNCH

SUMMER | LAKESIDE COOKOUT WITH LOCAL POPSICLES AND BEER

FALL | TWILIGHT FALL FOLIAGE HIKE AND WOODLAND WINE TASTING

WINTER | SOLSTICE S'MORES PARTY AND WHISKEY TASTING



**STEWARDS OF
BURNET WOODS**

Founding investors, The Fink Family - Nora, Steve, Max and Jake

421 Oak Street • Cincinnati, OH 45219 • (513) 861-0023 • cincinnati-parks-foundation.org



**Cincinnati
Parks
Foundation**

Board of Directors

Walter A. Vandenberg
President
John A. McCallister
Vice President
Michael J. Wynn
Secretary
Thomas J. ...

Secretary

Harriet Harsh
Director At Large
John E. Neyer
Past President

Mary Jo Bessley

Mary Lynn Bourn
Jeff Casperding
Sarah DeDemar
City Director
Joan Abernathy Frank
Lewin Carey

Thomas F. Hankins

Ann A. Heiser
Cynthia Heister
Lucy Holsinger
Mark Jefferys
Pirk Laffoon IV
Kandy Noel

R. Warner Cill

Heike Barsalome
Ann Sartori
Rosemary Schlarbier
Ellen Solt
Amber Burke Sprengel
Kerry King Steiner

Wendy Whitbeck

Crystal Taylor
Wendy Neese Tamm
Sharon L. Tamm
Richard Van Sledright
Cory Washington
Danielle Wright

Emeriti Directors

Marjorie Moore
John Stone

Motion to provide \$1100 to complete CTM's obligation for Plaza Lighting Installation, plus \$89 for a service call to repair unrelated Plaza electrical malfunctions (total = \$1189), in in-kind services to GreenCity Ecostruction; and to thank Brian Garry for his service to Clifton.